



Central Lake Ontario Conservation Work Experience Placement Program Application

Organization Contact Information

Name of Organization/School _____
Organization/School Contact Person _____
Address _____
Telephone _____ (during business hours)
Email _____
Applicant's Name _____
Address _____
Telephone _____ (during business hours)
Email _____

Placement Preference

NOTE

Natural Heritage Monitoring Surveys are for Post Secondary Students only.

Must provide minimum 70 hours over two consecutive weeks for Natural Heritage Monitoring Surveys.

Must provide own vehicle.

Office

- Administration or Accounting
- Database Entry
- Engineering/GIS

Outdoor

- Environmental Education
- Conservation Area Management

Natural Heritage Monitoring Surveys (outdoor)

- Spawning Surveys
- Turtle Nesting Surveys
- Coastal Wetland Surveys
- Invasive Species Surveys

Start Date

Day _____ Month _____ Year

Finish Date

Day _____ Month _____ Year

Frequency (Select one unless you have selected)

- Monday to Friday 8:30 to 4:30
- Saturday and Sunday 8:30 to 4:30 (March to October)
- Mornings, Monday to Friday 8:30 to 4:30
- Afternoons, Monday to Friday 8:30 to 4:30
- 1 day per week
- Other _____

Number of Hours Required for Placement

Driver's License

- G2
- Full G and proof of clean driving record
- Willing to take a CLOCA driver's test (full G license required)

Transportation *(Please note, our main office is accessible by public transit, our Conservation Area Management location is not)*

- Have own vehicle
- Can be driven and picked up at worksite
- Public transit
- Walking

Health and Safety

- Date of First Aid Certification _____
- WHIMS
- CPR
- Own a pair of CSA certified work boots
- Chainsaw Operator License
- Electrofishing Certification
- ELC Certification
- OSAP Certification
- Proof of WSIB Coverage from organization
- Proof of Liability Insurance from organization
- Other _____

Skills

- Computer literate (Microsoft Office Suit (Access, Excel, Word, PowerPoint, etc.)
- In Field Experience
- Small machine equipment operation experience
- Typing and word processing
- Public Speaking
- Graphic Design
- Web Design
- Teaching and Lesson Planning
- GIS
- Database and Spreadsheets
- Other _____

Career goals associated with this placement.

- High School Diploma
- College
- University
- Post Graduate
- Employment

Resume and Covering Letter

- Resume attached
- Covering letter attached

Please submit your application form to Ms. Patricia Lowe,
Director: Stewardship, Education & Communication.
Email: plowe@cloca.com , Fax: 905-579-0994
Mail: Central Lake Ontario Conservation, 100 Whiting Avenue, Oshawa,
ON, L0B 1J0, ATTN: Ms. Patricia Lowe